



**CSI PTO Executive Board Meeting Agenda
Tuesday December 5th, 2023**

I. Call Meeting to Order and List Member Present

Meeting called to order at 8:20am by Kelly

Members present

Kelly Conroy- president
Alex Allen - vice president
Sara Siegrist - co-treasurer
Nicole Leonard - secretary
Maria Gray - director of fundraising
Valerie Shearer - director of programs
Melissa Gould - director of communications

Not present

Jessica Price - co-treasurer
Proxy given to Sara Siegrist

II. Any new updates or topics not on the agenda? List them here to be discussed at the end

III. Treasurer Report (Jessica) Sara

Everything is on track

IV. ASB Update

V. Presidents Updates (Kelly)

a. Sara Siegrist Resignation and Vote

Effective December 31st Sara Siegrist has resigned from her board position of Co- Treasurer

Kelly Maria 2nd All votes approve

Kelly open discussion on Lindsey DuBois joining the board as co- treasurer effective Jan 1st

Maria 2nd

Kelly called for a vote to add Lindsey to the board, Maria 2nd All votes yes

Lindsey DuBois added to the board as co-treasurer

b. Bylaws Change and Vote

Proposed change to bylaws

Article 7 Section 8. Budget

Third line change– eliminate September and replace it with 1st.

Will present change for a vote at the General meeting Jan 30th

c. Movie Night Plans-movie choice and date

Movie night Friday Jan 19th

Selling water, soda, halloween candy

Ticket system ask ASB to help with concessions

Sign ups/ Rsvp 100 families

VI. Fundraising Updates (Maria)

a. WAT Planning Committee for Sponsors

Donation letter is in the 23/24 Wolf-a-thon folder for any interested sponsors

- b. See's Candy Wrapup
Met goal of \$1000

VII. Programs Update (Val)

- a. Dining Outs
MOD pizza 12/10 All day
Jan - S. Winchester BBQ Friday the 5th
Feb - Water tower 7th

VIII. Communication Update (Melissa)

- a. Website Updates
Sara need to be removed from website
No calendar for January trying to push info onto school calendar

IX. To Do List

- a. WAT Planning
Friday the 8th votes for t-shirt design by student body
- b. Movie Night Plans
Popcorn donations
Admin approve movie
- c. Calendars

X. New Updates/Topics from beginning of meeting

XI. General Meeting

- a. Tuesday Jan 30th 8:30am D Studio

XII. Next Board Meeting

- a. Tuesday Jan 2nd at 8:30AM on campus

XIII. Meeting Adjourned

Meeting adjourned at 9:18am