



## CSI PTO General Meeting **Minutes** Wednesday, May 17th, 2023

- ❖ Call Meeting to Order **Meeting called to order at 8:17am by Anna Barlesi**
- ❖ President Welcome - Anna Barlesi
  - PTO Overview
    - Any new topics not listed? If time allows, discussion at the end of the meeting.
      - **Nothing new to add at this time**
  - Review of minutes from 4/17/2023
    - Meeting Minutes & Agenda are available for review on our website.
      - **Anna moves to open for discussion of minutes. Carli seconds. No questions or comments.**
      - **Anna moves to accept minutes as is. Sara seconds. Minutes are accepted by voice vote.**
- ❖ Executive Board Members Present
  - **Anna Barlesi - President**
  - **Carli Mulloy - Vice President**
  - **Sara Siegrist - Treasurer**
  - **Maria Gray - Secretary/Parliamentarian**
  - **Shaheen Kanchwala - Dir. of Communications**
  - **Kelly Conroy - Dir. of Programs**
  - **Pooja Jain - Dir. of Fundraising**
- ❖ President Update - Anna Barlesi
  - Introduction of 2023-2024 CSI Principal Xyzzy Godfrey
    - **Welcome to our new principal! She is coming to us from Village.**
  - Paint Wine Night
    - **Raised about \$1,400 and it was a fun night. It was held at Campbell Community Center and we hope this can be a blueprint for a similar event next year.**
  - Movie Night
    - **It was a fun night! Used PTO funds for a Community Engagement night. Used the Movie License that PTO pays for. Not intended as a fundraiser, but we did bring in about \$670.**
- ❖ Elections - Anna Barlesi and Parliamentarian Maria Gray
  - President: Kelly Conroy
  - Vice President: Alex Allan
  - Co-Treasurers: Sara Siegrist and Jessica Price
  - Secretary/Parliamentarian: Nicole Leonard
  - Director of Fundraising: Maria Gray
  - Director of Programs: Valerie Shearer
  - Director of Communications: currently vacant
    - **Here is our slate of candidates for our new board. Because we only had one candidate per position, we will be voting them in during this meeting.**
    - **Anna moves that we open for questions or comments. Carli seconds. No questions.**

- Anna moves that we vote in the slate as listed. Carli seconds. All are elected by voice vote. No nays.

❖ Treasurer's Report - Sara Siegrist

- We raised over \$100,000 this year for next year so we are in very good shape for next year.
- Sara shared a list of all the things PTO has funded and events that PTO has put on or participated in. See attached.
- Question about how Teachers request funds for classes. Sara: Teachers usually purchase and then submit for reimbursement. They also provide the school with their list of needs and the school will order for them. The PTO supplies the extra items, while the district/school provides the necessary daily items like pencils and paper. ➤ Any unused funds will roll over into next year's budget.

❖ Summer Budget Vote - Sara Siegrist

- This is something we set up last year and we are doing it again.
- The Summer Budget allows PTO to be planning for the Fall before the 2023-2024 budget is approved in September of 2023.
- Sara is proposing we set aside \$2,000 for expenses and beginning of the year items. Sara is proposing an additional \$8,000 to begin planning for the Fall Adult Social/fundraising event. The total Summer Budget would be \$10,000.
- Anna moves we open discussion of Summer Budget. Carli seconds.
  - Q: Any plans for helping with communication around when events are happening? Anna suggests subscribing to the school calendar. The CSI PTO website also has a calendar of upcoming events. All info is also included in Parent Square updates.
- Question: This is not finding new money, this is making funds available? That is correct.
- Anna moves to vote to accept Summer Budget as is. Carli seconds. Motion passes by voice vote. No opposition.

❖ Uptown Report - Leadership Students (Zoey Benedetti, Chloe Black)

- Showcase last Thursday went really well. 8th grade is going to Exploratorium soon and then to Raging Waters.
- Promotion plans on track. Students who want to speak have submitted their speeches.
- 7th grade is going on a field trip to De Anza planetarium next week.
- We did not have track and field because no coach was found.
- Leadership is working on their own BUG project to help bring the community together. This is in response to the SEL surveys from the beginning of the year and end of the year which showed lots of students do not feel they have a place here. Leadership is focusing on making students more aware of counselors on campus and providing ways for them to make more connections with the adults and peers on campus.

❖ Teacher Update - Mrs. Kathryn Underwood

- Kinder: winding down the year with ABC countdown. Park picnic will be 6/7. 5/25 author visit. 5/30 follow up class to the Levi Stadium field trip.
- 1st grade says thank you for the field trip to De Anza planetarium!
- 3rd grade welcomed lots of guest speakers to help with thinking around BUG projects. Thank you to 3rd grade parent, Caitlin, for her help with the Midtown garden! Hoping for irrigation to come in place soon.
- 4th grade: Starting gold rush studies. Gold Rush day will be 6/2
- 4th and 5th are attending a play at Westmont (101 Dalmatians) today.
- Will end the year by designing and building kites!
- Ms. Wallworth was so happy and impressed with the BUG projects this year! ➤ General comments from teachers and staff are they are grateful for the treats and

appreciation last week. Across the board the teachers are all so happy to work at a school where the parent community provides so much support!

- ❖ Room Coordinator Update - Kelly Conroy/Maria Gray
  - It's the end of the year so most things are winding down, but many grades are planning field days and end of year parties with the help of their RCs.
- ❖ Fundraising Update - Pooja Jain/Kelly Conroy (WAT)
  - The WAT was super successful! We raised \$70,500. Most \$ raised was Mrs. Hughes, 2nd grade, in general, was the most active. Most laps was Ms. Chiang and most spirit was Ms. Albert's Primetime class (Emerald). Celebrations are happening this week, and Ms. Chiang's class will get to design and 3D print their trophy!
- ❖ Programs Update - Kelly Conroy
  - All done for the year. No more dining outs and all other programs are winding down. We do have a Book Fair with Hickleebee's on the books for next October! Will work on that in the Fall.
  - We will have Kona Ice on campus on June 9th to celebrate the last day of school.
- ❖ SPAC Update - Justin Fraser
  - LCAP report: more PBIS support and increased Equity. Continuing efforts in innovation in music. Julie Goo is our district Innovation Leader.
  - One idea that Justin picked up from other schools is a Welcoming Committee to help new families ease into the CSI community.
- ❖ School Site Council Update- Lindsey Centeio/Anna Barlesi
  - Meeting was postponed, so no report. Next meeting is Tuesday, 5/23. At that meeting the LCAP will be voted on. People are welcome to attend all SSC meetings.
- ❖ Principal's Report - Principal Kami Thordarson and/or Assistant Principal Stephanie Day
  - The Innovation Showcase was great! Impressed to see where things went from last year to this year. Students and teachers raised the bar themselves. It was hard for everyone to get around to all the students. Want to increase attendance for Uptown part of the showcase.
  - 8th grade promotion is Thursday, June 8th at 4pm
  - Lots of field trips are happening now.
  - There was an earlier question about Science Camp. Science Camp is a \$30,000 investment. \$380 per student, which does not include buses or chaperones. Not currently built into the budget for next year. Could families pay for it? Yes. but not all families can afford it. Falls under the equity issue.
  - Dr. Viramontez: One of the causes of increases in costs is insurance costs have gone up. Only 4 of our 8 schools participated in Science Camp this year. Alternative activities have been: Sherman Oaks took kids to Yosemite. Capri opted for 3 one-day experiences. Castlemont did an all day event that culminated in a family event with kids cooking in solar ovens.
  - Kami introduced Xyzzy Godfrey, our new principal! She is excited to be coming and joining our community.
- ❖ Superintendent District Update - Dr. Shelly Viramontez
  - Expressed appreciation for all that PTO does to provide extras for students ➤ Wanted to discuss the district's decision to hold a 20% reserve rather than the required 3%.
  - We are now Community Funded rather than Local Control Funding Formula. Our tax revenue is not known until August. 85% of expenses are people. Our funding is more volatile and we want to be able to make adjustments without having to resort to draconian cuts as has been done in the past.
  - We collect data around programs and other supports for students and want to ensure

that things that don't affect student learning are cut first. If a program is demonstrating effectiveness, we want to avoid cutting it.

❖ New Business/Questions

➤ Before we adjourn, Ms. Thordarson, Ms. Godfrey, and Dr. Viramontez will stick around for a few minutes to answer questions and chat.

❖ Next PTO Meeting - Fall 2023!

❖ Upcoming events

❖ Adjourn Meeting Meeting adjourned at 9:17am by Anna Barlesi

Find us @CSIPTO on Facebook & Instagram

Email us at [csipto.info@gmail.com](mailto:csipto.info@gmail.com)

CSI PTO is a 501 (c)(3) Non-Profit organization. Our Tax ID is # 83-1792735.

[www.CSIPTO.com](http://www.CSIPTO.com)

## 2022-2023 PTO Overview

• Experiences that PTO Paid For:

- TK: Emma Prusch Farm Experience
- K: Spina Farm
- 1: Emma Prusch Farm Experience and De Anza Planetarium
- 2: Henry Cowell State Park & Our Native Wildlife Assembly
- 3: CA Academy of Sciences
- 4: Stanford Cantor Art Museum, Ohlone Experience, Mission San Juan Bautista
- 5: De Anza Planetarium, The Tech Experience w/Lab
- 4/5 Westmont Play
- 6: CA Academy of Sciences
- 7: De Anza Planetarium
- 8: Exploratorium and Raging Waters

• Classroom Fund (Things that PTO Paid For):

- TK: Holiday gifts, Friendship Day activities
- K: 5 Little Pumpkins, Holiday Gifts, Lunar New Year Supplies, Friendship Day, Memory Books, ABC Countdown to the end of school supplies
- 1: Lots of Innovation Hour supplies – pipe cleaners, rocks, coins, tissue paper, clay and tools, and much more!
- 2: Innovation Hour supplies – baking, animals, science, crafts, Global Read Aloud books
- 3: Classroom supplies
- 4: Books, supplies for science, teambuilding, stress relief, kite day, end of the year event (that students are planning using their budget)
- 5: Time for Kids Magazine subscription, Twig Science materials
- 6: Art supplies, Greek Week supplies, Innovation Hour supplies, classroom supplies
- 7: Mirrors, scales, microscope cleaner, plants for science, conductive tape and LEDs, Bug Project supplies
- 8: Graph paper notebooks for 8<sup>th</sup> graders
- We were also able to support some of our Specialists and Counselor
- Helped with supplies for the Tech Challenge
- DJ for Uptown Dance

• Enrichment Programs:

- Computer Science: Paper Circuits, BeeBot materials, wires, Pimoroni motors &

- wheels, battery packs, BreakoutEDU subscription
- Creativity & Design: Camtasia & Snagit, Picture Books, Supplies for Uptown Projects
- Music: Piano accompanist, Prodigy Music app
- Sports:
  - Shirts and jerseys for volleyball and soccer
- 5/6 Grade Experience Money:
  - Helped pay for Wolf Camp for Uptown students
- PTO Fundraising and Community Events
  - Back to School Otter Pops for students
  - Fall Adult Social Event – Raised \$12,000
    - Had auction w/teacher experiences
  - Book Fair w/Hicklebee’s – Raised \$4,000
    - Hosted a Community Night
  - See’s Candy – Raised \$1,000
  - Astronomy Night (Uptown hosted) – Raised \$800
  - Wolf-a-thon – Raised \$71,000
  - Adult Paint Night – Raised \$1,400
  - Movie Night – Raised \$670
  - Staff Appreciation – Monthly events hosted by grade-level parents, May SAW hosted by PTO Board
  - Sign Genies for School Events – 1<sup>st</sup> Day of school, 100<sup>th</sup> day of school, last day of school, 8<sup>th</sup> grade promotion
  - Other Fundraising
    - Mabel’s Labels – Raised \$54
    - Box Tops – Raised \$101
    - Dining Out – Raised about \$2,000
      - Amazon Smile (until program discontinued) – Raised \$1,448
    - Direct Donations – Raised \$11,000