



CSI PTO General Meeting **Minutes** Wednesday, November 17, 2021

- ❖ Call Meeting to Order **Meeting called to order at 7:01pm by Anna Barlesi**
 - ❖ President Welcome - Anna Barlesi
 - PTO Overview
 - Please type in the chat box any unanswered questions, we will address them at the end of the meeting
 - **Science Camp - Cannot do this year. Were not able to get any dates. Does not look like we can make up the missed science camps. Need to think outside the box for options to see what we can do for those who missed it.**
 - **Halloween - There was disappointment. The PTO does not control this, but we have discussed it with Kami related to ideas on how we can make it an inclusive, on-campus event. Reach out with your ideas now so we can plan before the end of the year.**
 - **Kim - She keeps snacks for those who forgot theirs. The need is growing this year. Putting out the ask for donations for snack items. No nuts, not refrigerated, and individually wrapped are the requirements.**
 - Review of minutes from 09/15/2021
 - Meeting Minutes & Agenda will be available for review on our website. **Meeting minutes were shared on the screen. Any questions can be added to the chat box. No questions. Anna moves to approve. Andrei seconded. Meeting minutes approved by majority vote of PTO members present. Motion passes.**
- ❖ Executive Board Members Present (csipto.info@gmail.com)
 - President - Anna Barlesi
 - Vice President - Shaheen Kanchwala
 - Co-Treasurer - Sara Siegrist
 - Co-Treasurer - Andrei Danin
 - Secretary/Parliamentarian - Maria Gray
 - Director of Communications - Staci Binns
 - Director of Fundraising - Serena Cuyar
 - Director of Programs - Kelly Conroy
- ❖ Treasurer's Report - Sara

Current report is posted on the PTO website. Currently have raised \$9,215.63 so far. We have provided the school with \$15,000 for Fab Lab and purchased school wide Breakout Edu. We continue to fund requests from teachers.
- ❖ ByLaws Amendment- Maria
 - Article 5, Section 5

This article pertains to the Auditor's duties. It currently reads: [The Auditor] Prepares year end audit in July and presents a written report to the PTO Board for review in August. Since the fiscal year ends on June 30th this timeline is not accurate. We are in the middle of summer break, so it would be hard to expect the Auditor to meet this timeline, plus the Treasurer has to complete the taxes in July to prepare the documents for the Auditor.

Proposed change: [The Auditor] Prepares year end audit in August and presents a written report to the PTO Board for review in September

Proposed change passes with majority vote of members present.

➤ Article 7, Section 7

This section pertains to the Audit/Annual Financial Statement prepared by the Treasurer/Co-Treasurer. It currently reads: Treasurer will prepare financial statements in January & June for the Auditor to review and prepare reports.

This timeline is not feasible for many of the same reasons as stated above.

Proposed change: Treasurer will prepare financial statements in January and July for the Auditor to review and prepare reports.

Proposed change passes with majority vote of members present.

- ❖ Principal's Report - Principal Kami Thordarson & Assistant Principal Stephanie Day
Fantastic day with return to community assemblies. Three cohorts (Downtown, Midtown, & Uptown) Student leadership team did a presentation on gratitude. Kids loved being in that space and being a community again. Got to meet our new Mascot. Kids are brainstorming names in class, will put forward one selection per class, and students will vote after the break. Kids wanted to know who was in the costume!
Library is open with Ms. Sunny. Running a full schedule and kids are getting time in the Think Tank! Uptown is going on their field trip.
Wolf Pack chat last night regarding communication. Most important is to connect to ParentSquare. Download the app and it is particularly useful for attendance. There is a link to the slide deck from last night. Schoology is also coming online. Will open it in December. Mostly will be 4-7th grades. Younger grades still using Seesaw. Report Cards are coming out soon, and will be accessed via Power School.
- ❖ Teacher Update - Mrs. Kathryn Underwood & Mrs. Laurel Roncari
Kinder gave a shout out to RCs for the parent help and the pumpkin day centers. 3rd Grade had a visit from Alejandro Chavez (GS of Cesar Chavez), which tied into their curriculum of activism. 6th & 7th is going on a FT to Academy of Science. PTO is funding the trip, which is great. Lots of appreciation from the teachers for the PTO.
Anna reminded RCs in the meeting to let the teachers know we have those funds!
- ❖ RC Update - Anna
Nicole was unable to make it tonight. CSI Parent/Guardian drop & walk. 1st Friday of the month at 8:20, and a host will take us on a 1.5-2 mile walk around the neighborhood. First walk is Friday, December 3rd.
- ❖ Upcoming Events
 - Feed The Wolf - [Annual Investment Campaign](#) Still in the middle of this direct donation campaign. Goes toward field trips and experiences and other student support activities.
 - *Flash Sale* [Youth Zip-Up Hoodies](#) (Limited Quantities) - Nov 29th - Dec 10th
Pre-Order Youth zip up hoodie sweatshirts. Not shipped in time for the holidays, but this is a big request from the community. Can also do the Sponsor-a-Wolf! Anonymous for both sponsor and receiver.
 - Catalog Fundraisers: [See's Candies](#) and [Boon Supply](#) We have already earned some money, but keep directing people to these events.
 - Dining Out - Dec 2nd @ Boston Market
 - Warm Coat Drive -
 - Nov 20th - Jan 2nd
We will have a donation drop off at CSI and others. More information coming out. Any other warm items that are donated will be donated separately, but not through One Warm Coat.
 - Christmas Tree Lot - Kiwanis Club Christmas Tree Lot Camden and Union

- Nov 26 - Dec 25th
We get 10% on trees when CSI is mentioned!

- ❖ Call for Facilitators/Volunteers!

We are in need of more hands/bodies. If you are interested in anything, reach out to us and we can point you in the right direction. Questions about how to get on campus and work with kids. Yard Duty is a key role and is an easy way to get on campus and interact with kids. Staff Appreciation is also a role we need. It can be checking the Oasis, helping organize Staff Appreciation week. Yearbook will hopefully turn into a Student Leadership class/club. We are looking for parents this year to help gather photos, plug into layout, take photos, and it can be done mostly from home. The PTO is there to guide our volunteers.

- ❖ School Site Council Update - Nicole

Met a few weeks ago and worked on the budget. Very excited that they could get a librarian budgeted. Computer science starts on Dec. 1st!

- ❖ Next PTO Meeting on Wednesday, January 19th at 7:00PM via Zoom

- Meeting link will be posted on our website: www.csipto.com
- [Stay Connected! Subscribe Here](#)

- ❖ Adjourn Meeting Meeting adjourned at 7:50pm by Anna B.



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CSI PTO is a 501 (c)(3) Non-Profit organization. Our Tax ID is # 83-1792735.

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www.CSIPTO.com