



CSI PTO General Meeting **Minutes** Wednesday, November 16th, 2022

- ❖ Call Meeting to Order **Meeting called to order at 8:21am by Anna**
- ❖ President Welcome - Anna Barlesi
 - PTO Overview
 - Any new topics not listed? Please type in the chat box any unanswered questions, we will address them at the end of the meeting
 - **No new topics or questions were added.**
 - Review of minutes from 9/21/2022
 - Meeting Minutes & Agenda are available for review on our website.
 - **Anna moves to open discussion of minutes, Nik 2nds. No comments or questions.**
 - **Anna moves to approve minutes, Nik 2nds. Minutes are approved by voice vote of members present.**
- ❖ Executive Board Members Present
 - **Anna Barlesi - President**
 - **Maria Gray - Secretary/Parliamentarian**
 - **Shaheen Kanchwala - Dir. of Communications**
 - **Nicole Le - Director of Programs**
 - **Pooja Jain - Director of Fundraising (via Zoom)**
 - **Anna Barlesi acting as proxy for Carlia Mulloy and Sara Siegrist**
- ❖ President Update - Anna Barlesi
 - **Is holding off as most items will be covered by others.**
- ❖ Treasurer's Report - Annie Barlesi/Sara Siegrist
 - **We have raised almost \$1,000 from Dining Outs. Next one is on 12/1 with Mod Pizza**
 - **Adult Social brought in \$12,000. It was a success financially and in building community.**
 - **Taxes have been completed and this year's operating expenses are paid.**
 - **Almost all grades have gone on a field trip**
- ❖ Principal's Report - Assistant Principal Stephanie Day
 - **Musicals are coming up, Frozen this weekend and Dear Edwina after the Thanksgiving Break**
 - **First student assembly today, run by Leadership. They are using the Character Strong theme for November "Gratitude". December's theme will be Honesty**
 - **We just hired Maria Gray as our Enrichment Leader to help get new enrichment activities off the ground.**
 - **We just posted a position for PBIS Safety and Support Campus Supervisor to provide more supervision and support for students and our Yard Duty crew. Job is up on Edjoin now.**
 - **Questions: Traffic areas of concern and students in parking lot. How do we address this? Admin sends reminders and can have a presence out during key times. The District has asked Campbell PD to swing by on occasion. Sergio suggests that older students can work as safety coordinators. Stephanie says there is a program. Students have to have an adult supervisor. Anna mentioned that this is a school**

responsibility and not under the purview of PTO. Stephanie also mentioned that they really want K-2 parents to park and walk students in.

- Stacey S. asked if a schedule of upcoming after school sports can be posted. Stephanie says Girls' Basketball starts before Winter Break and runs through Jan. Boys' Soccer and Girls' Volleyball is also coming up, along with Co-ed Track and Field
- Sergio asked about procedures related to earthquakes in relation to the recent one. Stephanie, in that particular instance, an announcement was made that everything was okay. Kids who were in classrooms did do the duck and cover, but those outside didn't really feel it and were a bit confused as to what was going on.

❖ Teacher Update - Mrs. Kathryn Underwood

- Staff would love to thank 5th grade for the soup and salad! It was so lovely!
- Thank you to the volunteers who put on the Book Fair. They loved the Community Night. That was when a lot of their wishlist books were purchased!
- Kindergarten says thank you for the field trip to the pumpkin patch
- 5th grade was able to purchase a subscription to "Time Magazine for Kids. They also want to thank parents for monthly community building events.
- Teachers who come from other districts and schools are so amazed with how our PTO functions. They appreciate the transparency.

❖ Uptown Report - Leadership Students (Aubree Craig, Bella Garnica, Cierra Huynh)

- Leadership will be doing the Make-a-Wish project again this December. They want to make a video and assembly and make it bigger this year. Community writes letters and Macy's donates \$ for each letter received. They need a big box to make into a mailbox. PTO can help find that.
- Student assemblies will rotate between in person and a video each month. November is in person, December will be a video, etc.
- Students applied for and received a \$10,000 grant to help add more UT appropriate books to the library and make the space more equitable.
- Leadership is okay with making signs to help with parking lot issues.
- Sports: Boys' Volleyball did not make it to playoffs. Girls' Soccer did not have any wins, but they had lots of fun. Girls' Basketball needs to recruit some 8th graders. Some students are nervous to join in because of lack of experience.

❖ Room Coordinator Update - Maria Gray

- Aside from a few classes, monthly newsletters are making it to the parents.
- The monthly Staff Appreciation events are going well. 5th grade did a great job on 10/31. 1st grade will go after the break.

❖ Programs Update - Nicole Le

- Dining outs are going well. Thank you Kelly!
- Book Fair went really well. We hit the highest fundraising mark and will receive 25% back! UT felt appreciated with the book selections.
- Spirit Wear is launched on the website and there is a 10% off promo code available right now.

❖ SPAC Update - Justin Fraser

- Schools each have reps that get to share and collaborate.
- District released scores from last year's state testing. We are landing in the 50% range, but it is one data point. Social Emotional Learning and changes to the assessment process also play into it. Need more data to get a fuller picture.
- District has beefed up LPAC goals: High quality instruction, support for teachers, more support for SEL
- District Health Center at Monroe is open to all District families.
- District is exploring replacing iReady with Struggly. Struggly is game-ified math. Supports and challenges students based on individual progress. Staff will be trained over Winter, with full introduction in Fall 2023. There is a promo code to try at home

and provide feedback. They recommend 2-3 times per week at 20 minutes each time.
Question: What grades is this for? K-8 Question: Will there still be iReady assessments? No, just instructional support.

- Response to Castlemont tragedy - District is petitioning Campbell City Council to see what changes can be made to improve traffic safety. District has presented concerns, and City will respond with recommendations.
- There is a lot to be proud of at CSI and the parent community is a big part of it.

❖ Fundraising Update - Pooja Jain/Anna Barlesi

- See's fundraiser is up on the website. Everyone is encouraged to post and share it with friends and family.
- WAT is coming up in March. Kelly Conroy will chair the event and we need volunteers. Also looking for sponsors and direct donations. People can look at your employer's corporate matching policies. Aubrey from Leadership wants to put in that students do prefer warmer weather, and that Leadership wants to help where they can. Anna suggests they bring their ideas to the board meeting.

❖ New Business/Questions

- Dining Outs: can we try to have them at more local places rather than chains? Will look into it.
- Annie F. Asked if we can still buy from Hicklebee's and get money back for CSI? No, that ended with the book fair, but can still purchase through the teachers Scholastic accounts to earn for their classrooms.
- Question about how kids in Downtown line up and the challenge for Kinder families to navigate through. Suggestion of going around the back of Downtown to bypass the 1st and 2nd grade classrooms.

❖ Next PTO Meeting - January 18th @ 8:15AM in the d.Studio, check csipto.com for upcoming events!

❖ Upcoming events

❖ Adjourn Meeting Meeting adjourned at 9:30am by Anna B.



Find us @CSIPTO on Facebook & Instagram

Email us at csipto.info@gmail.com

CSI PTO is a 501 (c)(3) Non-Profit organization. Our Tax ID is # 83-1792735.

www.CSIPTO.com

CSI PTO FY 2022
Income and Expense Compared to Annual Budget
07/01/2022 - 11/04/2022

Starting balance as of 07/01/2022							\$158,849.72
A. Income	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
AmazonSmile	\$377.06	\$2,000.00	-	-	\$377.06	\$2,000.00	-\$1,622.94
Book Fair	-	\$500.00	-	-\$150.00	-	\$350.00	-\$350.00
Community Dining Out	\$930.72	\$2,500.00	-	-	\$930.72	\$2,500.00	-\$1,569.28
Auction	-	-	-	-	-	-	-
Direct Donations	\$3,074.82	\$25,000.00	-\$31.81	-\$500.00	\$3,043.01	\$24,500.00	-\$21,456.99
Logo Wear	-	\$1,000.00	-	-	-	\$1,000.00	-\$1,000.00
See's Candy	-	\$5,000.00	-	-	-	\$5,000.00	-\$5,000.00
Adult Event	\$12,112.08	\$20,000.00	-\$4,261.24	-\$4,000.00	\$7,850.84	\$16,000.00	-\$8,149.16
Wolf-a-thon	-	\$50,000.00	-	-\$8,500.00	-	\$41,500.00	-\$41,500.00
Yearbook	-	\$155.00	-	-\$100.00	-	\$55.00	-\$55.00
Miscellaneous Fundraising	\$54.61	\$4,000.00	-	-\$2,000.00	\$54.61	\$2,000.00	-\$1,945.39
Donations - In Kind	-	-	-	-	-	-	-
A. Income Totals	\$16,549.29	\$110,155.00	-\$4,293.05	-\$15,250.00	\$12,256.24	\$94,905.00	-\$82,648.76
B. Operating Expenses	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Accounting Software	-	-	-\$179.59	-\$180.00	-\$179.59	-\$180.00	\$0.41
Admin - Paper/Supplies	-	-	-	-\$600.00	-	-\$600.00	\$600.00
CA SOI Filing Fee	-	-	-	-\$30.00	-	-\$30.00	\$30.00
California Non Profit Raffle fee	-	-	-	-\$30.00	-	-\$30.00	\$30.00
Charity State Filing Fee	-	-	-\$50.00	-\$75.00	-\$50.00	-\$75.00	\$25.00
Fee to File Taxes	-	-	-\$350.00	-\$425.00	-\$350.00	-\$425.00	\$75.00
PTO Supplies	-	-	-\$107.89	-\$500.00	-\$107.89	-\$500.00	\$392.11
Miscellaneous	-	-	-	-\$165.00	-	-\$165.00	\$165.00
Stay Legal Renewal Membership	-	-	-	-\$375.00	-	-\$375.00	\$375.00
PTO Insurance	-	-	-\$573.00	-\$650.00	-\$573.00	-\$650.00	\$77.00
School Site Movie License	-	-	-	-\$600.00	-	-\$600.00	\$600.00
Website	-	-	-\$119.54	-\$235.00	-\$119.54	-\$235.00	\$115.46
Canva	-	-	-	-	-	-	-
Zoom	-	-	-\$149.90	-\$150.00	-\$149.90	-\$150.00	\$0.10
B. Operating Expenses Totals	-	-	-\$1,529.92	-\$4,015.00	-\$1,529.92	-\$4,015.00	\$2,485.08
C. Program Expenses	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Admin Fund	-	-	-	-\$500.00	-	-\$500.00	\$500.00
Assemblies & Student Engagement	-	-	-	-\$1,500.00	-	-\$1,500.00	\$1,500.00
Community Engagement	-	-	-	-\$4,000.00	-	-\$4,000.00	\$4,000.00
Student Leadership	-	-	-	-\$1,000.00	-	-\$1,000.00	\$1,000.00

C. Program Expenses	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Experiences	-	-	-\$3,228.00	-\$25,000.00	-\$3,228.00	-\$25,000.00	\$21,772.00
Mascot Costume	-	-	-	-\$150.00	-	-\$150.00	\$150.00
Playground Supplies	-	-	-	-\$500.00	-	-\$500.00	\$500.00
Think Tank	-	-	-	-\$5,000.00	-	-\$5,000.00	\$5,000.00
Digital Subscriptions	-	-	-	-\$2,000.00	-	-\$2,000.00	\$2,000.00
8th Grade Promotion	-	-	-	-\$1,500.00	-	-\$1,500.00	\$1,500.00
Enrichment Programs & Supplies	-	-	-\$337.16	-\$3,000.00	-\$337.16	-\$3,000.00	\$2,662.84
Sports/eSports	-	-	-\$2,384.85	-\$10,000.00	-\$2,384.85	-\$10,000.00	\$7,615.15
Staff Spirit Wear	-	-	-	-\$1,800.00	-	-\$1,800.00	\$1,800.00
Staff Appreciation	-	-	-\$301.76	-\$3,500.00	-\$301.76	-\$3,500.00	\$3,198.24
Teacher Classroom Funds	-	-	-\$1,384.59	-\$17,500.00	-\$1,384.59	-\$17,500.00	\$16,115.41
Summer Budget	-	-	-\$919.14	-\$2,000.00	-\$919.14	-\$2,000.00	\$1,080.86
5/6 Grade Science Experience	-	-	-\$6,785.00	-\$6,785.00	-\$6,785.00	-\$6,785.00	-
C. Program Expenses Totals	-	-	-\$15,340.50	-\$85,735.00	-\$15,340.50	-\$85,735.00	\$70,394.50
Grand Totals							
	\$16,549.29	\$110,155.00	-\$21,163.47	-\$105,000.00	-\$4,614.18	\$5,155.00	-\$9,769.18
Decrease in funds							-\$4,614.18
Funds available as of 11/04/2022							\$154,235.54